



Foothills County Notice of Public Meeting Proposed Amendments to Foothills County Fee Bylaw 61/2023

The Council of Foothills County will hold a public meeting regarding proposed amendments to the County's Fee Bylaw 61/2023 on Wednesday December 11, 2024 at 1:30 P.M. A complete copy of the Fee Bylaw amendments may be reviewed at the Foothills County Administration Office during regular business hours or on the County's website at www.foothillscountyab.ca.

Public meetings are conducted in a hybrid format whereby participants may attend Council Chambers in person at the Foothills County Administration Building, 309 Macleod Trail S, High River, AB or by way of electronic communications using the Zoom Video Conferencing/Conference Calling platform. Alternatively, if you would like to watch the proceedings without participating, live stream and video recordings of all public meetings are available by following the YouTube links found on our website at www.foothillscountyab.ca.

At the meeting, Council will hear from County staff, from any person who claims to be affected by the proposed amendments, and from any other person who wishes to make representation AND that Council agrees to hear. A five-minute time limit has been imposed on submissions and presentations to Council. Permission for additional time may be requested and may be granted at the discretion of the Chair.

Participation may be conducted using one of the following methods:

Foothills County will utilize Zoom as the video conferencing and conference call platform for public participation during the below scheduled public meeting. You may attend by video conference or by telephone (conference call). To participate, you must first register by email to publichearings@foothillscountyab.ca and include the following information:

- **Date and Time of the Public Meeting you are attending**
- **How you will attend the Public Meeting** (i.e., in-person, by video conference, or by telephone (conference call))
- **Name** (you must use the same spelling when registering and when signing in)
- **Email Address**
- **Mailing Address** (in order to receive written notice of the decision)
- **Phone number** (for contact purposes in case there are technical difficulties during the meeting)
- **Your purpose for attending** (e.g., resident in support of, or in opposition to, the proposed Fee Bylaw amendments, etc.)

The deadline for registration for the public meeting is indicated below. Once registered, an email with detailed instructions will be sent to you within 48 hours of the scheduled public meeting date and time. If you are unable to participate in person or electronically, you may submit a letter in advance of the public meeting. Letters can be submitted by email to publichearings@foothillscountyab.ca, mail, fax or dropped off at the Foothills County Administration Building. Letters must include the date and time of the public meeting you are commenting on, your full name, mailing address, email address, and legal description. **The deadline to submit a letter is indicated below. Letters received after the deadline may not be considered by Council.**

Written requests to adjourn or reschedule a public meeting accompanied by payment of the required \$500.00 fee can be sent by email to publichearings@foothillscountyab.ca, by Fax (403) 652-7880, by regular mail to Foothills County, Box 5605, High River, Alberta, T1V 1M7, or dropped off at the Foothills County Administration Building, 309 Macleod Trail S, High River, AB. Requests must be received a minimum of 2 days in advance of the scheduled public meeting date to allow for circulation to all parties.

Please note that all submissions will be considered to be part of a file that can be viewed by the public at any time.

For further information, please contact Samantha Payne at: (403) 652-2341 or Email: planning@foothillscountyab.ca.

Dates of Publication: November 27th, 2024 and December 4th, 2024



**PUBLIC MEETING
FEE BYLAW AMENDMENT
DECEMBER 11, 2024 - TO BE HEARD AT 1:30 P.M.**

Deadline for registration to participate in this meeting or to submit a letter is 4:30 P.M. on Sunday, December 8, 2024

The Municipal Government Act allows Council to pass bylaws regarding services provided by the municipality, which includes establishing the fees charged for providing those services. Foothills County has consolidated the fees charged for providing goods and services into a Fee Bylaw, which is generally reviewed and amended annually. The County’s current fees, rates and charges are found in Fee Bylaw Schedules A to L as contained in Fee Bylaw 61/2023.

Staff has reviewed Fee Bylaw Schedules A to L and is proposing a number of amendments, which are summarized below. On October 23rd, 2024, Council granted 1st reading to Bylaw 56/2024 to authorize these proposed amendments. Prior to further consideration of the proposed amendments, Council will hold a Public Meeting on the matter. Please note that subsequent to 1st reading, an additional amendment to Fee Bylaw Schedule A was requested.

A complete copy of the proposed Fee Bylaw Amendments may be reviewed at the Foothills County Administration Office during regular business hours, or can be found on the front page of the County’s website at www.foothillscountyab.ca, or can be emailed by sending a request to planning@foothillscountyab.ca.

SUMMARY OF PROPOSED AMENDMENTS

Schedule A – Planning Services Fees:

- revisions to the notes section for Schedule A as follows:
 - Note #5: to clarify that land use fees “may” be doubled not “will” be doubled when an applicant has proceeded with the development prior to applying for the necessary permits; and
 - Note #6: to clarify that pre-application reviews are required for both new and proposed amendments for Area Structure Plans, Outline Plans, Concept Plans, Redevelopment Plans, and Direct Control Districts, prior to a formal application being accepted.
- restructuring of the review fees and application fees for both new and proposed amendments for Area Structure Plans, Outline Plans, Concept Plans, Redevelopment Plans, and Direct Control District. This restructuring also includes a proposed increase for the review fees;
- increase the initial and final land use application fees from \$1000 to \$1500;
- increase the initial and final land use application fees for land use applications submitted concurrently with an Area Structure Plan, Outline Plan, Concept Plan, Redevelopment Plan or Direct Control District from \$500 to \$750 and \$1000 to \$1500;
- clerical revisions to notes #1 and #3 of the Community Sustainability Fee section;
- addition of a new \$500+GST fee for sign applications on Municipal Lands;
- addition of a new development permit fee(s) for Commercial Solar Power Systems;
- addition of a new fee for requests to change a development permit application after it has been circulated to referral agencies but before a decision is rendered by the development authority. The amount would be 50% of the original fee;
- revision to move the current development permit refunds located in a different section of schedule A to the development permit fees section;
- increase the fee for all requests to reschedule a public hearing/meeting of Council from \$500 to \$1000;
- increase the fee for private mailing requests to County residents for planning related matters from \$2.00 per mailed item + GST to \$3.00 per mailed item + GST; and
- increase the fee for requests to name/rename a subdivision and/or a road/street from \$100+GST to \$500+GST per request.

Schedule C – Public Works and Engineering Services Fees:

- Revision to the Road Use Agreements section, whereby the word *continuous* was added to clarify that hauls, which exceed 7 days of *continuous* hauling will require a Road Use Agreement.

Schedule E – Road Allowance & Municipal Parcel Rates and Fees:

- rename the schedule as “Road Allowance & Municipal Lands Rates and Fees”;
- increase the initial and final application fees for a New Licence from \$200 to \$350 and \$150 to \$350; and
- addition of a new application fee for a Municipal Parcel Lease/Licence. The new fees include a \$100 filing fee per application, a \$250 initial application fee and a \$250 final application fee.

Schedule G - Utility Rates and Fees:

- Increase the water and wastewater utility rates and fees as per the current rate schedule.

Schedule H – Scott Seaman Sports Rink Facility Rates and Fees:

- 5% increase in the ice rental fees.

Schedule J – Foothills Cemetery Fees:

- amend the Cremation Plot fee line item by the addition of “Traditional Section” for clarification of location; and
- addition of a new fee line item, “Cremation Plot – Highlands” due to the newly constructed cremation section.

Schedule L – Foothills Patrol Rates and Fees:

- rename the schedule as “Foothills Enforcement Services Rates and Fees”;
- change all references of Foothills Patrol to Foothills Enforcement Services;
- decrease the “Minimum call out time” from 4 hours to 3 hours; and
- update the paid duty hourly rates.